



# Fontana Unified School District

9680 Citrus Avenue · P.O. Box 5090 · Fontana · CA 92334-5090 (909) 357-5000

## NOTICE TO PARENTS/GUARDIANS

### INTRA DISTRICT TRANSFERS

(School-to-school within Fontana Unified School District boundaries)  
2011-2012 School Year

The month of January has been established as the TRANSFER APPLICATION PERIOD for the Fontana Unified School District:

**Monday, January 3, 2011 to Monday, January 31, 2011**

[Applications for Intra District transfers](#) are available at any school site. If you want your child(ren) to attend their home school, please disregard this notice. If you want your child to attend a school, outside your home school boundaries, for the 2011-2012 school year, you must apply for a transfer during the transfer application period, **January 3, 2011 to January 31, 2011**. Parents/Guardians will be notified of the approval or denial of transfers on or before July 1, 2011. Applications for transfers may be picked up at any site, but must be turned into **the school requested prior to 4:30 p.m. on Monday, January 31, 2011**, to be considered for the next school year.

**Applications must be filled out completely and accurately in order to be considered. Please ask the school office for assistance if needed.**

#### **CURRENT INTRA DISTRICT TRANSFERS:**

**If your child is currently on an approved Intra District transfer and the district/school has not revoked it, the transfer will remain valid for the time the child is at that school. You do NOT need to submit a new application.**

**This does not apply to Special Education Intra-district transfer request. Due to caseload, all Special Education Intra-district transfer requests must be completed and submitted each year.**

Parents should maintain a copy of their agreement as verification at all times. If you submit an Intra-District transfer request in January 2011 for your child(ren) to attend a school other than your home site, a copy of the transfer and a letter stating your request was approved/denied will be mailed to you on or before July 1, 2011.

If there is enough room at the school site and grade level for all applications, we will accept them all. **If not**, then as mandated by the rules and regulations of the State Education Code we will go to a "Random Selection Drawing" for each grade level affected. Students not accepted will be placed on a waiting list, with a decision made **after** the school year starts to determine if additional openings are available.

**Transfer applications will not be accepted after 4:30 P.M.**  
**on January 31, 2011.**