The Fontana Unified School District (FUSD) supports instruction through the use of educational and administrative computers, school-licensed software and other media, as well as networks and servers. The FUSD provides Internet access through an electronic network. The Internet is an electronic highway connecting thousands of computers and millions of people all over the world. Students, teachers, support staff, parents and school board members with accounts on the Internet server have limited access to:

1. FUSD provides Electronic mail (e-mail) accounts for communication with people all over the world
2. Information and news from a variety of sources and research institutions

With access to computers and people all over the world comes the availability of some material that may not be considered to be of educational value within the context of the school setting. The FUSD has taken precautions to restrict access to controversial materials. However, on a global network, such as the Internet, it is impossible to control the content of all available materials. FUSD shall ensure that all students using its electronic resources receive training in their appropriate use. This includes training specifically addressing appropriate on-line behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response, as required by the Protecting Children in the 21st Century Act.

Following are guidelines provided to establish responsibilities of everyone using FUSD computers, media, computer networks and/or Internet access. The FUSD network accounts are a privilege. If a user violates any of these provisions, his or her access may be terminated (including but not limited to the student being removed from any technology related courses) and any future access could be denied.

TERMS AND CONDITIONS

I. ACCEPTABLE USE: The purpose of FUSD networks connections is to support instruction, research, and the business of conducting education by providing access to unique resources and opportunities for collaborative work. The use of an account must be in support of education consistent with the educational objectives of the FUSD. This includes appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response. Additionally, use of other organizations’ networks or computing resources must comply with rules appropriate for that network. Transmission of any material in violation of any United States or state law or state agency provisions is prohibited. This includes,
but is not limited to: Copyrighted material, threatening or obscene material, material protected by trade secret, or commitment of plagiarism. Use for any non-educational purpose (as defined by the Fontana Unified School District) or commercial activity by any individual or organization, regardless of status, is not acceptable. Use for product advertisement or political lobbying is strictly prohibited. All software to be installed on district computers must be licensed. Installation will be performed by the School Site Technician or Information Systems staff.

II. PRIVILEGES: The use of FUSD network accounts is a PRIVILEGE, not a right; therefore, inappropriate use may result in a cancellation of those privileges. System users should be aware that computer files and electronic communications, including emails and deleted files are not private and may be accessed by the District for the purpose of ensuring proper use. The FUSD administration and the System Administrator will deem what is inappropriate use. The decision of the FUSD administration or the System Administrator is final. The System Administrator may close an account at any time. Based on the recommendation of teachers and staff, the administration of the FUSD may request that the System Administrator deny, revoke, or suspend specific user accounts.

III. NETIQUETTE (NETWORK ETIQUETTE) AND PROTOCOLS: The use of an account on any FUSD network requires that you abide by accepted rules of network etiquette, which include, but are not limited to, the following:

1. BE COURTEOUS AND RESPECTFUL. System users are expected to be polite. System users may not send abusive, insulting, harassing, discriminatory, inflammatory, or threatening messages to others. System users shall demonstrate appropriate online behavior, and they shall not engage in cyber bullying.

2. USE APPROPRIATE LANGUAGE. System users are expected to use appropriate language; vulgarities or obscenities, libelous or other inappropriate references will not be tolerated.

3. APPROPRIATE ACTIVITIES. System users shall use the District’s systems safely, responsibly and primarily for educational purposes. Anything pertaining to illegal activities is strictly forbidden. Any activity not directly related to the educational mission of the District is strictly forbidden. Activities relating to, or in support of, illegal activities will be reported to the appropriate authorities. System users shall not access, post, submit, publish or display harmful or inappropriate matter that is threatening obscene, disruptive or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion or political beliefs. Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which
depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political or scientific value for minors. 

(Penal Code 313)

4. **PRIVACY.** System users shall not disclose, use or disseminate personal identification information about themselves or others when using email, or other forms of direct electronic communication. Do not reveal the personal address or phone number(s) of yourself or any person. All communications and information accessible via the network should be assumed public property. Electronic mail is not guaranteed to be private. The System Administrator has access to all mail. Messages relating to, or in support of, illegal activities will be reported to the appropriate authorities.

5. **CONNECTIVITY.** Do not use the network in such a way that would limit or disrupt the use of the network by others.

6. **SERVICES.** The FUSD will not be responsible for any damages suffered. This includes loss of data resulting from delays, non-deliveries, or service interruptions caused by negligence, errors or omissions. Use of any information obtained via the networks is at the user’s risk. The FUSD specifically denies any responsibility for the accuracy or quality of information obtained through its network services.

7. **SECURITY.** Security on any computer system is a high priority. If users can identify a security problem on any of the networks, they must notify the System Administrator, either in person or via the network, as soon as possible. Users must not demonstrate the problem to other users. Use of network service accounts provided by the FUSD is not transferable or assignable. Users who knowingly allow another to use the account assigned to them will immediately lose their access privileges and may be subject to further disciplinary and/or legal action. Attempts to fraudulently log in on any network as a System Administrator or another user will result in immediate cancellation of user privileges and the user may be subject to further disciplinary and/or legal action. Any user identified as a security risk, or having a history of problems with other computer systems, may be denied access to the networks and other computer services.

8. **VANDALISM AND ELECTRONIC MISCHIEF.** Vandalism will result in cancellation of privileges and disciplinary action. This includes, but is not limited to, electronic mischief, electronic theft, the uploading or creation of computer viruses, attempts to tamper with any programs, applications, files, etc.

9. **UPDATES.** The FUSD may occasionally require new registration and account information from users to continue providing services. Users must notify the System Administrator of any changes in account information.

10. **E-MAIL ABUSE POLICY (SPAM).** Spam is harmful because of its negative impact on public attitudes about e-mail and also because it can overload the network and resources. Students will be held liable for such infringement even if the spamming action was done by a third party for a
student’s benefit (i.e., if a student does the spamming, the teacher or supervising staff member may also be held responsible).

IV. UNACCEPTABLE USES OF THE COMPUTER NETWORK OR INTERNET

May result in disciplinary actions including by not limited to suspension

Unacceptable uses include, but are not limited to, the following:

1. Uses that violate any state or federal law or municipal ordinance
2. Selling or purchasing any illegal substance
3. Threatening, harassing or making defamatory or false statements about others
4. Searching for, accessing, transmitting or downloading offensive, harassing or disparaging materials
5. Using any district computer to pursue hacking, internal or external, to the district or attempting to access information that is protected by privacy laws
6. Searching for, accessing, transmitting or downloading computer malware (including viruses, worms, spyware, adware, Trojan horses) or other harmful files or programs or in any way degrading or disrupting any computer system performance
7. Searching for, accessing, transmitting or downloading any materials that are in violation of the Child Internet Protection Act (CIPA)
8. Transmitting or downloading confidential information or copyrighted materials or committing plagiarism
9. Obtaining and/or using an anonymous e-mail site
10. Accessing another user’s e-mail without their permission; deleting, copying, modifying or forging other users’ e-mails, files or data
11. Searching for, accessing, transmitting or downloading large files via P2P, Torrent, or any other applications. Creating or forwarding “chain letters” or any type of “pyramid schemes”
12. Selling, advertising or buying anything over the Internet for personal financial gain
13. Conducting for-profit business activities and/or engaging in non-governmental-related fundraising or public relations activities such as solicitation for religious purposes, lobbying for political purposes or soliciting votes
14. Using any district computer to access online communities including, but not limited to, Face Book, MySpace, Hi5 and Friendster. Searching for and/or using proxy applications to bypass the FUSD’s firewall and Internet filtering systems. Abuse and misuse of e-mail and the Internet are serious problems and will not be tolerated
Fontana Unified School District
STUDENT INTERNET AND ELECTRONIC MAIL
Acceptable Use Policy
Signature Form

The signatures on this form are legally binding and indicate the parties who signed have read the Acceptable Use Policy carefully and understand the terms and conditions of computer use in the Fontana Unified School District. Any user who violates this policy will immediately lose access privileges and may be subject to disciplinary and/or legal action.

I certify that I have read and understand the contents of the Net Cetera booklet “Chatting with Kids About Being Online” (hard copy available at the school sites’ administration office) and/or I have read the version online at http://www.fusd.net/departments/Technology/security/parents.stm or at the government website www.onguardonline.gov

Student Full Name (Printed) _________________________________

Student Full Name (Signature) _______________________________

Student Grade Level ________

Student I.D. Number _________________________

Date _________

Parent Name (Printed) _________________________________

Parent Name (Signature) _______________________________

Date _________

This page is to be used by the school sites’ staff members tasked with maintaining the student network accounts and kept in the student’s cumulative folder.

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