

**Must be completed and returned to the  
FONTANA UNIFIED SCHOOL DISTRICT TRANSPORTATION DEPARTMENT  
2009-2010  
APPLICATION FOR SCHOOL BUS PASS**

NUMBER OF STUDENTS	FULL FARE ROUND TRIP	FULL FARE ONE-WAY	DISCOUNT FARE ROUND TRIP
ONE	\$120.00	\$60.00	\$75.00
TWO	\$240.00	\$120.00	\$150.00
THREE OR MORE	\$360.00	\$180.00	\$225.00

REPLACEMENT SCHOOL BUS PASS: \$5.00 EACH (must be paid in cash at the District Enrollment Center or to the bus driver.)

All high school and middle school students that live within the District-defined walking distance from their school are not eligible for school bus transportation. Additionally, transportation may not be available to any elementary school student who resides within the walking distance to their school or to any student that is not attending their home school. However, if transportation is available, the student is NOT eligible for free transportation. No transportation is available to students attending Sequoia Middle School for the G.A.T.E. program. See the chart on the back of this application for the District-defined walking distances. Students who reside outside the boundaries of the Fontana Unified School District are not eligible for school bus transportation.

**ALL BUS PASSES FOR STUDENTS IN GRADES 1 THRU 12 MUST BE APPLIED FOR BY MAIL**

Mail completed application form using the enclosed postage-paid return envelope to Fontana Unified School District, Transportation Department, P.O. Box 5090, Fontana, CA 92334-5090. ATTN: Bus Pass Processing. Once the completed application has been received, the Transportation Department will notify you by mail of what needs to be done to complete the application process. **DO NOT** submit a photograph, they are not required for students in grades 1 thru 12.

**ALL BUS PASSES FOR STUDENTS IN KINDERGARTEN MAY BE APPLIED FOR BY MAIL OR IN PERSON**

Bring completed application form and a current passport-sized photograph to the District Enrollment Center at 9548 Citrus Avenue in Fontana. The office hours are Monday thru Friday, 8:00 A.M. to 4:00 P.M. except holidays. Please be advised that the wait in line is normally over one-hour from July through September. Please register NOW. **YOU MUST submit a photograph for kindergarten students.**

PLEASE PRINT OR TYPE PLAINLY — FOR ONE STUDENT ONLY					FOR OFFICE USE ONLY	
STUDENT'S LAST NAME	FIRST	INITIAL	SCHOOL	TRACK	GRADE	EDULOG #
HOME ADDRESS	APT. NUMBER		TYPE OF PASS WANTED? (check one) ROUND TRIP <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. <input type="checkbox"/>		FULL <input type="checkbox"/> DISCOUNT <input type="checkbox"/> NO CHARGE <input type="checkbox"/> RIDER <input type="checkbox"/> WALKER <input type="checkbox"/> INTRADIST <input type="checkbox"/>	
CITY <input type="checkbox"/> FONTANA <input type="checkbox"/> RIALTO <input type="checkbox"/> BLOOMINGTON	ZIP CODE		IF KINDERGARTEN, LIST CLASS HOURS TO		TOTAL \$ _____ RECEIPT # _____ AMOUNT REC. \$ _____ INT. _____ CASH <input type="checkbox"/> M.O. <input type="checkbox"/> CHECK # _____	
BIRTHDATE	LAST FONTANA DISTRICT BUS STOP		HOME TELEPHONE		BUS STOP LOCATION	
DO YOU EXPECT THIS STUDENT TO QUALIFY FOR FREE OR REDUCED PRICE LUNCH THIS YEAR? YES <input type="checkbox"/> NO <input type="checkbox"/>	LAST SCHOOL ATTENDED		DAD'S WORK TELEPHONE			
CHECK BOX BELOW IF STUDENT CAN BE RELEASED WITHOUT AN ADULT PRESENT: (for kindergartners only) <input type="checkbox"/>	NAMES OF ANY SIBLINGS THAT RIDE THE BUS		MOM'S WORK TELEPHONE		TRANSPORTATION OFFICE NOTES	
			OTHER TELEPHONE NUMBERS (optional)			
				EMAIL ADDRESS (optional)		

**I HAVE RECEIVED, READ, AND UNDERSTAND THE INFORMATION PROVIDED ON SCHOOL BUS TRANSPORTATION**

_____ <i>Print Name of Primary Parent or Guardian</i>	_____ <i>Signature of Adult Submitting Application</i>	_____ <i>Date</i>
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**INSTRUCTIONS AND GENERAL INFORMATION ON REVERSE SIDE**

# 2009-2010 APPLICATION FOR SCHOOL BUS PASS INSTRUCTIONS AND GENERAL INFORMATION

## INSTRUCTIONS TO PARENT OR GUARDIAN FOR COMPLETING THIS APPLICATION FORM:

1. Read these instructions carefully as incorrect or incomplete applications will be returned by mail.
2. Please print clearly, or type, all information except your signature and date. Provide information on only one student on each application form. Enter the student's LAST NAME FIRST, then their first name, and then their middle initial. **No nicknames, you must use the name under which the child is registered in school.** Next, enter the school the student will be attending along with the track and grade they will be in and then fill in the remaining boxes.
3. Place a check mark in the proper box if you expect your child to qualify for free or reduced-price lunch this school year. Students qualifying for free or reduced-price lunch may qualify for a free or discount fare bus pass. In order to get this free or discounted fare, check yes in the appropriate box and you will be required to provide to the Transportation Office the 2009-2010 confirmation letter from the District's Child Nutrition Department, which you will get in the mail about six to eight weeks after you have applied for free lunch at the school. **Failure to provide this confirmation letter to the Transportation Department in a reasonable amount of time will require you to pay the full fare retroactive to your original application date or to cancel bus transportation altogether. It is the parent or guardian's responsibility to provide this confirmation letter to the Transportation Department.**
4. Make no entries in the shaded **FOR OFFICE USE ONLY** section.
5. Then print your name, sign your name, and date the application.
6. You **MUST** enclose a recent wallet-sized photograph of your student **ONLY** if the student will be in kindergarten. This photograph will be placed on student's bus pass. Applications for students in grades 1 thru 12 **DO NOT** have to submit photographs.

## GENERAL INFORMATION ABOUT SCHOOL BUS TRANSPORTATION

Parents are advised that the District does not supervise bus stops and that the District is not responsible for the control and conduct of students at bus stops.

The school bus may no longer stop at any bus stops where no students have ridden for three consecutive days unless the Transportation Department is notified that students are again riding from that bus stop.

You may cancel your student's bus pass at any time, however, refunds will be calculated based on the date the bus pass is returned to the Transportation Department, or if the pass has been misplaced, when you sign a release form. Refunds are not issued by the Transportation Department, instead, all refunds are issued by the Accounting Department by mail only and it will require two to six weeks to get your refund, possibly longer if you paid by personal check.

You may contact the Transportation Department regarding this application at (909) 357-5210, Monday thru Friday, 7:30 A.M. to 4:00 P.M. except holidays.

Students that have entered a Special Education Program which qualifies them for special transportation as specified in the student's Individualized Education Plan (IEP) do not have to apply for school bus transportation, the Special Services Department will arrange for the appropriate transportation.

## SCHOOL BUS CONDUCT AND SAFETY RULES

To insure the safety and security of students riding the school bus, all riders must abide by the following adopted District rules and regulations and California State laws. Failure to do so may cause refusal of transportation to any student:

1. Please arrive at the assigned pick-up location at least five (5) but no more than fifteen (15) minutes before the bus is scheduled to arrive. School buses may leave stops up to three (3) minutes early and if on-time or running late may not stop if no students are seen standing at the assigned pick-up location.
2. Use only the bus stop, bus, and bus pass assigned to you.
3. Orderly behavior is required at the bus stops and school loading zones. When the bus arrives, you must stay in a line, stand at least six feet back from the curb, and do not move toward the bus until it has come to a complete stop and the driver has opened the door.
4. Find a seat quickly after boarding the bus and remain seated, facing forward, at all times while the bus is in motion.
5. Please be aware that the bus driver must be able to devote full attention to the road to ensure the safety of everyone aboard the bus and that the safety of the whole group depends upon the proper, safe conduct of each individual. Therefore, any distraction or disturbance, such as shouting, yelling, boisterous behavior, or any unnecessary loud noise or conversation with the driver cannot be permitted.
6. Keep head and arms inside of the bus at all times, and never yell or shout out of the window.
7. Orderly behavior is required while you are aboard the bus. Abusive body contact (fighting, slapping, hitting, poking, shoving, etc.) is not permitted.
8. Eating, drinking, and gum chewing are not allowed on the bus.
9. Animals (mammals, birds, reptiles, fish, insects, etc.), large objects (skateboards, boxes, etc.), glass objects, aerosol cans of any type, matches, lighters, radios (including Walkmans), knives of any kind, scissors, guns, alcoholic beverages, and/or drugs, **MAY NOT** be carried aboard the bus.
10. Littering the bus, vandalism, or throwing anything in or out of the bus is not permitted.
11. Always wear shoes on the bus (bare feet are not allowed). Cleats are not allowed.
12. You must never open, close, or tamper with any part of the bus or its equipment unless specifically instructed to do so by the driver.
13. Follow your driver's instructions when getting off the bus, and always cross in front of the bus when crossing the street.
14. Students may not use profane language, obscene gestures, or be in possession of pornographic material or literature.

By signing this application, I agree that my student will follow these rules at all times when riding a Fontana Unified School District school bus.

## **WALKING DISTANCES FOR STUDENTS**

<u>GRADE LEVEL</u>	<u>WALKING DISTANCE</u>
Kindergarten	½ mile
Grades 1 to 5	1 mile
Grades 6 to 8	3 ¼ miles
Grades 9 to 12	4 miles