



# S.P.A.R.C.

## Support Personnel Accountability Report Card

A continuous improvement document sponsored by the California Department of Education and Los Angeles County Office of Education

The Mango school community is dedicated to providing a safe and positive environment where all students can become effective communicators, creative problem solvers, and healthy, compassionate and responsible citizens.

### Mango Elementary School – Home of the Mountain Lions

7450 Mango Avenue, Fontana, CA 92334

Office: (909) 357-5660 Fax: (909) 357-5669

**DISTRICT:** Fontana Unified School District

www.fusd.net

**GRADE LEVELS:** Pre-K - 5

**ENROLLMENT:** 750

**PRINCIPAL:** Sara Najjarro

**ASSISTANT PRINCIPAL:** Dr. Dan Cooper

**SCHOOL YEAR:** Year-round/Single Track

**COUNSELOR:** Melia Kiggins

### Principal's Comments

Mango Elementary School is proud to present our first annual Support Personnel Accountability Report Card (SPARC). The Student Support Personnel Team (SSPT) utilizes the National Standards for School Counseling Programs to support the academic, personal/social, and career development of all our students. We are dedicated to **providing a safe and positive environment where all students can become effective communicators, creative problem solvers, and healthy, compassionate and responsible citizens** through our proactive and responsive interventions.

By adopting the National Standards for School Counseling Programs into our support plan, we are assured that **all students have the opportunity to achieve success in academics, personal safety, and individual self-worth**. This success enables our students to develop into contributing members of our society. We believe an essential component to our students' achievements is the personal support they receive from our entire Student Support Personnel Team on a daily basis. Each member of our team works collaboratively to ensure the highest level of success for each student. I support the efforts of our Student Support Personnel Team!

### Student Support Personnel Team (SSPT)

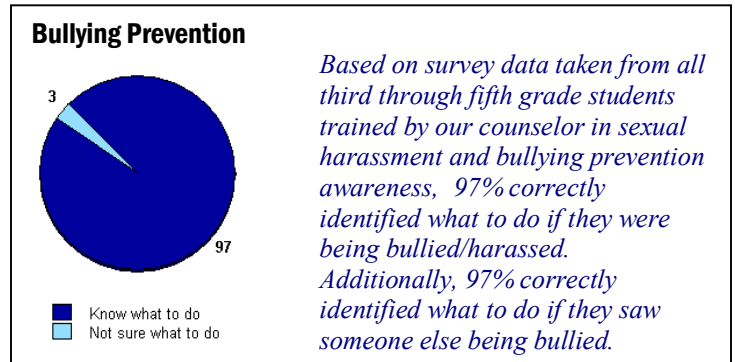
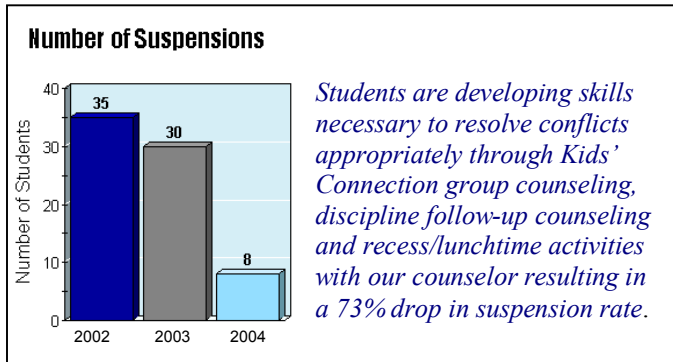
- |                                  |                                 |                                |
|----------------------------------|---------------------------------|--------------------------------|
| ➤Principal                       | ➤SED Teacher & Aide             | ➤Site Program Specialist       |
| ➤Assistant Principal             | ➤SDC Teacher & Aide             | ➤Secretary                     |
| ➤Counselor                       | ➤Student Study Team Coordinator | ➤Attendance Clerk              |
| ➤School Psychologist             | ➤ELL Coordinator                | ➤Project Clerk                 |
| ➤Resource Specialist & Aide      | ➤GATE Coordinator               | ➤Yard Duty Aides (8)           |
| ➤Speech and Language Pathologist | ➤P.A.T. Coordinators (2)        | ➤Custodial Team (2)            |
| ➤Site Literacy Leader            | ➤Bilingual Aides (3)            | ➤Cafeteria Manager & Staff (3) |
| ➤School Nurse                    | ➤Literacy Tutors (2)            | ➤Parent Volunteers (varies)    |
| ➤Health Technician               | ➤Fast ForWord Tutors (2)        |                                |
| ➤Librarian                       | ➤Adaptive P.E. Teacher          |                                |

Since the opening of our doors in 1993, Mango's Student Support Personnel Team (SSPT) has grown and evolved to provide services to our 750 students and their families through our collaborative efforts and dedication to success. Mango's student support program is designed, coordinated, implemented and evaluated by our counselor and a team of **13 certificated members and 29 classified members** who work in partnership with 27 Pre-K – 5<sup>th</sup> grade teachers. **Our Student Support Team has over 404 years of combined education experience** including the following credentials: 1- Doctorate in Education, 8- Masters degrees, 3- Administrative credentials, 3- Pupil Personnel Services credentials, 3- Special Education credentials, 1- Moderate to Severe Special Education credential, 1- School Psychologist credential, 9 - Teaching credentials, 1- Adaptive P.E. credential, and 2 - Reading certificates. **Over 25 members of our Team are bilingual** which helps to make certain we can effectively communicate with our parents and community. **The entire Team continues to enhance their own professional growth and development** by attending classes, on-going trainings and conferences in fields relating to their area of expertise.

Our principal and counselor meet on a regular basis to ensure that our student support program is fair and equitable for all students. Our counselor provides support services to our students to enhance their academic, personal/social, and career development through individual/group counseling and guidance lessons. She is solely responsible for aligning our student support program with the National Standards for School Counseling Programs to ensure that we stay accountable to set standards as adopted by our school district. This is done through: weekly consultation and collaboration with teachers/parents/SSPT/school district members/community members, assessment/evaluation of data, attendance of weekly meetings, and continued professional development.

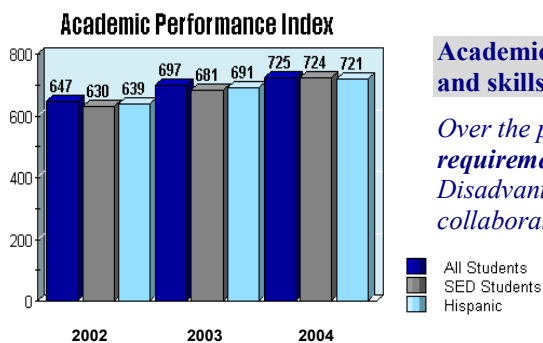
## School Climate and Safety

One of our main goals at Mango Elementary is **to provide our students with a safe and positive place in which they can grow and develop academically, socially and emotionally.** Our Safe School Plan was updated last year and focuses on the following: Safe School Plan of Action, comprehensive disaster and crisis plan, crisis intervention, intervention for at-risk students, methods for addressing student aggression, communication strategies and conflict resolution. Our school counselor is responsible for playing a vital role in school climate and safety through a variety of interventions that have been established for student safety and well-being such as: Collaboration meetings with parents, teachers, and SSPT members, discipline follow-up counseling, lunch/recess counselor guided activities, classroom guidance using PATHS (Promoting Alternative Thinking Skills) to teach conflict management, sexual harassment/bullying training of all K-5 grade students, Red Ribbon Week and Kids' Connection groups that foster better communication strategies and emotional support for at-risk students.



## Student Results

The Student Support Personnel Team (SSPT) works diligently to ensure that Mango students are meeting specific goals as outlined by the National Standards for School Counseling Programs. Through the collection and evaluation of data, the SSPT can be certain that student growth is occurring in areas of academic ability, personal/social skills, and career/future planning.



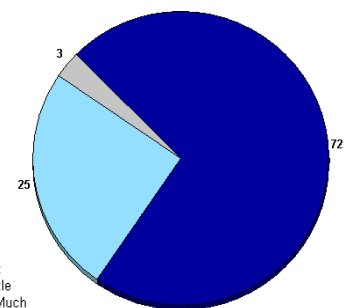
**Academic Development - Standard A: Students will acquire the attitudes, knowledge, and skills that contribute to the effective learning in school and across the lifespan.**

*Over the past two years, Mango students exceeded the Academic Performance Index requirement showing growth of a total of 78 points. Likewise, our Socio-economically Disadvantaged (SED) and Hispanic sub-groups met or exceeded growth targets due to the collaborative efforts and academic interventions of our Team.*

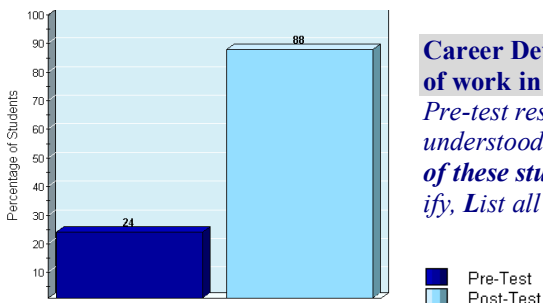
**Personal/Social Development – Standard B: Students will make decisions, set goals, and take necessary action to achieve goals.**

*All students enrolled in Kids' Connection groups are taught specific goal-setting skills. At the end of the 10-week group(s), 2003/2004 student survey results showed that 72% of students felt Kids' Connection group helped them significantly to "identify ways to make and reach goals."*

### Goal Setting



### CLEAR Decision Making



**Career Development – Standard A: Students will acquire the skills to investigate the world of work in relation to knowledge of self and to make informed career decisions.**

*Pre-test results showed that only 24% of 3<sup>rd</sup> – 5<sup>th</sup> grade students in Kids' Connection groups understood the proper steps to making good decisions. After working with our counselor, 88% of these students were able to correctly identify the five steps to making good decisions: Clarify, List all choices, Evaluate choices, Act, Re-evaluate decision.*

## Major Achievements

Our Student Support Personnel Team (SSPT) is very proud of the many accomplishments we have achieved. Due to the collaborative efforts of our Team, we have been able to contribute to the overall continued success of our students through:

- **Hiring of a part-time counselor in October of 2003** resulted in a 73% reduction in suspension rates due to counseling interventions.
- **Adoption of National Standards for School Counseling Programs in 2004** has allowed us to focus on getting positive results for our newly added counseling program.
- **Governor's Award** 5 years in a row for meeting API and Annual Yearly Progress (AYP) growth targets.
- **CAT Chats:** 150 Basic-level students were counseled by members of our SSPT through one on one meetings going over test prep skills and encouraging them to do well on up-coming California Standards Tests, thus raising our API scores and meeting our AYP goals for three years.
- **Strengths on Title I Parent Survey:** Parents said 1) The school responds to concerns, suggestions and requests in a timely manner, 2) the school provides adequate information about available community resources (transportation, counseling, health services & immunizations) and 3) that materials sent home from school are in a format that all parents can understand due to collaborative efforts of the Student Support Personnel Team.
- **Kids Connection:** Beginning in Dec 2003 through February 2005 over 123 students have been helped in Kids' Connection groups lead by our counselor.
- **PATHS:** All fourth graders receive training in conflict management & critical thinking skills from our counselor.
- **Student Study Team/Parent Liaison Team re-structured in 2003:** Two teams of teachers, our principal, counselor and Site Literacy Leader met weekly with consistent monitored follow-up and serviced over 40 students last year.
- **Site Literacy:** 88% of students placed in with our Site Literacy Leader gained 6 months growth last year.

## Measurements

It is imperative to have measurement tools with which to measure student results. The SSPT uses a wide variety of assessments to measure the continued academic, personal/social and future career success of our students. Results from these tests are in turn used to improve or adjust current interventions.

### Academic Measurements:

- **CA Achievement Test (CAT-6), CA Standards Test (CST), Open Court, Ravens, and District Language Arts & Math Tests** – Results identify students' academic strengths/needs and are used by SSPT to provide appropriate interventions.
- **CA English Language Development Test (CELDT) and Spanish Assessment of Basic Education (SABE)** – These tests are used to determine the academic and language level of our ELL students.
- **Special Education Assessments** - Administered and assessed by our psychologist and resource specialist to identify students with special needs.

### Personal /Social Measurements:

- **California Healthy Kids Survey** – Given to all 5<sup>th</sup> grade students bi-annually to measure personal/social/safety issues and provides SSPT with areas of opportunities to improve Safe School Plan of Action.
- **Health Screenings** – Our nurse uses information from hearing, vision, and dental screenings to ensure our students are healthy and makes necessary referrals for students in need of health services.
- **Title I Parent Involvement Survey** – Feedback from this survey helps our Team continue to look for ways to improve communication and educational topics for our parents.
- **Kids' Connection Survey** – At-risk student responses are measured before and after counselor group work to determine effectiveness of program on personal/social development.

### Career Measurement:

- **5<sup>th</sup> Grade Student Surveys:** Counselor uses this information to assist 5<sup>th</sup> graders with transition to middle school.
- **Kids Connection Evaluations:** Students give feedback on self-knowledge of goal setting and decision making skills.

## Focus for Improvement

Mango is strongly committed to providing excellent service based on results. In order to ensure that our intervention and prevention strategies are effective, we rely on information provided from parent/student/teacher surveys, data analysis and evaluations. After careful review of this information, our focus for improvement for the 2005/2006 school year will be the following:

- **Raise our daily attendance from 95% to 97%** by training parents, teachers and staff on new School Attendance Review Team (SART) process, forming an Attendance Committee to implement this revised SART process and continuing public recognition for students with good attendance. Results to be measured by weekly attendance reports.
- **Develop Career Awareness Day & increase community partnerships** by forming a planning committee involving parents, students and staff to strategically coordinate events throughout the 2005/2006 school year. Focus will be on raising students' ability to set future career goals. Results will be measured by student surveys and data analysis.
- **Raise awareness of National Standards for School Counseling Programs with staff** through staff development meetings and trainings to increase student support. Results to be measured by teacher survey in 2005.

## Community Partnerships/Resources

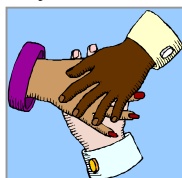
The Student Support Personnel Team (SSPT) collaborates with a variety of community partners in order to effectively meet the academic, personal/social, and career needs of our students and their families. These partnerships provide crisis/family counseling, healthcare services, financial support for families, clothing, food, housing, holiday presents, school and community safety, academic tutoring supplies, attendance/academic awards, Red Ribbon week materials, mentoring, career awareness, goal setting and decision making strategies, English language classes, and reading/writing development. Here is a list of the many partners that support our students:

### Academic Domain:

Fontana Parks and Recreation  
Imagination Machine  
SELPA  
San Bernardino Co. Office of Ed  
Learning Plus  
Fontana Chamber of Commerce  
Cal State University of San Bernardino  
Sizzler, Baskin Robbins, Pizza Hut  
Scandia  
The Sun Newspaper

### Career Domain:

Rainbow Days  
Parents as Teachers  
Parent Teacher Association  
Community Read-In Volunteers



### Personal/ Social Domain:

Valley Star Counseling  
Vista Counseling Center  
Department of Mental Health  
Department of Children & Family Services  
District Attorney's Office (through SARB)  
San Bernardino County Sheriff  
Fontana Police Department  
San Bernardino Co. Fire Department  
Positive Promotions  
American Red Cross

## Volunteer Involvement

Parents and community volunteers are essential resources working collaboratively with our Team to provide supportive services and resources to our students and their families. We welcome and appreciate your involvement at any level because without your help, we cannot effectively serve our school. Here are a few of the many ways you can support our students:

- **Parent Teacher Association:** Fundraising efforts have purchased needed supplies and assemblies for academic and personal/social interventions. **Contact:** Kathy Roman, PTA Rep/Teacher, [RomaKM@fusd.net](mailto:RomaKM@fusd.net) (909) 357-5660 ext. 314
- **PAT-Parents as Teachers:** Volunteers work to increase knowledge and support for families in the neighborhood thus keeping students and their families safe and healthy. **Contact:** Penny Cooper, [CoopPE@fusd.net](mailto:CoopPE@fusd.net) or Mirza Andrade-Martinez, [jajilm8@msn.com](mailto:jajilm8@msn.com), PAT Educators or call (909) 357-5660 ext. 235
- **School Site Council:** Parents and volunteers provide input and guidance for our support programs. **Contact:** Renee Gullixson, Site Program Specialist/Teacher, [GullRE@fusd.net](mailto:GullRE@fusd.net) (909) 357-5660 ext. 310
- **English Learners Advisory Council:** Parents and volunteers work together to improve services for our English Language Learners (ELL). **Contact:** Gracie Fuerte, ELL Coordinator/Teacher, [FuerGR@fusd.net](mailto:FuerGR@fusd.net) (909) 357-5660 ext. 302
- **Mommy and Me Reading Club:** Volunteers support academic success through reading interventions. **Contact:** Arie Jeter, Site Literacy Leader, [JeteAB@fusd.net](mailto:JeteAB@fusd.net) (909) 357-5660 ext. 328
- **Red Ribbon Week:** The Team works hard to plan and promote drug awareness school-wide and has benefited from the help of community resources and volunteers to help students with activities during this week. **Contact:** Melia Kiggins, Counselor, [KiggMA@fusd.net](mailto:KiggMA@fusd.net) (909) 357-5660 ext. 226
- **Career Day:** A planning committee is being formed for the 2005/2006 school year. **Contact:** Melia Kiggins, Counselor

If you are interested in volunteering your time to support our SSPT in any way, please don't hesitate to contact Stacey Moreno, Secretary, [MoreMZ@fusd.net](mailto:MoreMZ@fusd.net) or Elsa Avila, Attendance Clerk, [LafaEL@fusd.net](mailto:LafaEL@fusd.net) (909) 357-5660.

## Keeping You Informed

One of the most important components of a successful student support system is effective communication. The Mango Student Support Personnel Team is committed to communicating with parents, faculty, administration, community and the Fontana School Board through the following contacts:

### Personal Contact:

Phone calls  
Parent conferences  
Open House  
Back to School Night  
Assemblies  
IEP meetings  
ELAC meetings  
SST meetings  
SSC meetings  
Parent Education Classes  
Home visits

*Translation services are available for Spanish speaking families.*

### Print:

Bi-monthly school newsletter/calendar  
Counselor articles  
Progress reports/Report cards  
At-risk letters  
Flyers on community resources  
Brochures on healthcare resources  
Counseling/Crisis resources  
Daily bulletins  
Weekly Mango Madness News  
Parent/Student Handbook  
Resource bulletin board  
Outside marquee

*All printed communication is delivered in both Spanish and English.*

### Electronic Contact:

School Website:  
<http://www.fusd.net/schools/Elementary/Mango/index.stm>  
Office marquee: Upcoming events  
Telephone and e-mail:  
Melia Kiggins, Counselor (909)-357-5660  
ext. 226 or [kiggma@fusd.net](mailto:kiggma@fusd.net)

*Our SPARC is distributed to our faculty and School Board and is available in both English and Spanish in the office for families and community members.*

