

Student Acceptable Use Agreement

Grades 6-12

Signature Form

**LARK**

Legal, Appropriate, Responsible, Kind

Each student who is authorized to use District Information Systems and his/her parent/guardian shall sign this Acceptable Use Agreement on a yearly basis as an indication that they have read and understand the agreement.

**Student Agreement**

I understand that I will only be able to use District Information Systems if I follow the above rules.

Student Full Name (Printed)

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Student I.D. Number

\_\_\_\_\_ Date \_\_\_\_\_

**Parental Agreement**

As a parent or guardian of the above-named student, I have read, understand, and agree that my student shall comply with the principles outlined by LARK in the terms in the above Acceptable Use Agreement. By signing this Agreement, I give permission for my student to use District Information Systems and/or to access the school’s computer network and the Internet. I agree to release from liability, indemnify, and hold harmless the school, district, and district personnel against all claims, damages, and costs that may result from my student’s use of District Information Systems or the failure of any technology protection measures used by the District. Further, I accept full responsibility for supervision of my student’s use of his/her access account if and when such access is not in the school setting.

Parent/Guardian Name (Printed)

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Parent/Guardian E-mail Address

\_\_\_\_\_ Date \_\_\_\_\_

\*This signed form will be entered into Q and kept in the student’s cumulative folder.

**Fontana Unified School District**  
Student Acceptable Use Agreement

Grades 6-12

**LARK**

Legal, Appropriate, Responsible, Kind

The Fontana Unified School District (District) supports instruction through the use of technology to provide students with access to people and material from all over the world. The District believes that information and interaction promotes educational excellence that is consistent with the goals of the District. To this end, the Board of Education encourages the responsible use of computer, telephone, and other electronic systems and resources (Information Systems) including the Internet, in support of the mission and goals of the District and its schools. The District complies with federal and state laws including, but not limited to, the Children’s Internet Protection Act (CIPA), Neighborhood Children’s Internet Protection Act (NCIPA), and Children’s Online Privacy Protection Act (COPPA).

The District expects all students to use Information Systems, including the Internet, responsibly in order to avoid potential problems and liability. Efforts are taken to protect students from inappropriate materials, but it is impossible to completely protect students from material that is not consistent with District goals. The District may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

The use of District Information Systems is a privilege, not a right. This privilege may be withdrawn if it is not used responsibly. Each student who is authorized to use District Information Systems and his/her parent/guardian shall sign this Acceptable Use Agreement (AUA) on an annual basis as an indication that they have read and understand the agreement.

**Rights and Responsibilities**

It is the policy of the District to maintain an environment that promotes ethical and responsible conduct of Information Systems activities by students. Accordingly, the District recognizes its legal and ethical obligation to protect the well-being of students and employees in its charge. To this end, the District retains the following rights and recognizes the following obligations:

1. To monitor usage and log network activity to determine, from time to time, whether specific uses of Information Systems are consistent with Board Policy 4040 and this AUA. Monitoring consists of the following:
  - a. Real-time monitoring of Internet, web, e-mail, and network activity and/or maintaining a log for later review.
  - b. Inbound and outboard District electronic mail for viruses and/or offensive material.
2. To provide guidelines and make reasonable efforts to train students in acceptable use policies and practices.
3. To remove user access to Information Systems for violation of District policy.
4. To prosecute criminal violators to the fullest extent of the law.

**LARK** provides general principles and guidelines that students are expected to follow:

**Legal:** Respect copyright laws by copying text, pictures, music, and videos only with permission, and by citing where the materials were found. Permission must be obtained before taking pictures or videos of others. Illegally copied or downloaded software, files, pictures, music, videos, or games may not be used on any District computer, nor may the Information Systems including the Internet be used for any illegal purpose.

**Appropriate:** District Information Systems are to be used for educational purposes, and only appropriate words and images may be used and viewed. If inappropriate materials are viewed or received, it is the responsibility of the recipient to delete them. The guidelines set forth in this AUA should be followed at all times.

**Responsible:** Diligent care should be taken with all hardware, systems settings (including shared computer screensavers or system files), and software, so as to prevent damage, changing, or misuse, whether intentional or not. Personal information and passwords must be kept private.

**Kind:** Using District Information Systems including the Internet does not change our obligations to be kind to one another. Do not use the computer or Internet to tread on the rights or feelings of others when communicating online. Be polite and kind when using online communications, and tell an adult if you observe misuse of online communication that might be harmful to you or to others.

## Acceptable Use

The following practices are acceptable:

1. Use District provided or personal electronic devices and the Internet to research and complete assigned classroom projects.
2. Use District provided or personal e-mail to send electronic mail to other students and staff members. The purpose of these communications should be educational. This may include collaborating with students, communicating with teachers, or submitting assignments electronically.
3. Ensure account information (i.e. username and password) is used only by the authorized student for an authorized purpose. Student shall not provide access to another individual, either deliberately or through failure to secure his/her access.
4. Student is to store information in his or her District provided storage. This storage is intended for classroom assignments and other school related materials. It should not include personal programs, files, photos, or videos.
5. Be informed that the records and/or e-mails of students that are maintained, sent, or received on any personal device that is being used for school purposes may be subject to disclosure pursuant to a subpoena or other lawful request.

## Unacceptable Use

The following practices are prohibited:

1. Logging in for another student or user. All users must login under their own username and password.
2. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, hateful, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political belief.
3. Bullying, harassing, intimidating, or threatening other students, staff, or other individuals ("cyberbullying").
4. Disclosing, using, or sharing personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person.

5. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials (including music or videos) without the specific written permission of the copyright owner is a violation of U.S. Copyright Laws.
6. Copying the work or ideas of another person, including copying from printed sources or downloading material from the Internet, and representing it as your own without properly citing all sources.
7. Other prohibited usage of Information Systems includes:
  - a. Bypassing the District Internet filtering system.
  - b. Use of District Information Systems to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law.
  - c. Intentionally seeking information on, obtaining copies of, or modifying the files, data, and/or passwords belonging to other users.
  - d. Hate mail, chain letters, harassment, discriminatory remarks, profanity, obscenity, and other offensive, antisocial behaviors.
  - e. Accessing of social networks, such as, but not limited to, Facebook.
  - f. Disruptive use of systems by others. Hard ware and/or software shall not be destroyed, modified, or abused in any way.

### Consequences for Violations

Violations of the law, Board policy, or this agreement may result in revocation of a student's access to District Information Systems and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

### Disclaimer

The District is not responsible for any damages students may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by student's own negligence, errors or omissions.

### Resources for Parents/Guardians

Net Cetera booklet "Chatting with Kids About Being Online" available online at <http://www.fusd.net/departments/Technology/security/parents.stm>.

Tips for Protecting Kids Online available online at <https://www.onguardonline.gov/topics/protect-kids-online>.

Privacy and Internet Safety for Parents available online at <https://www.common SenseMedia.org/privacy-and-internet-safety>.

# Fontana Unified School District

## *Student Acceptable Use Agreement*

Grades 6-12



[www.fusd.net](http://www.fusd.net)