

***** STUDENTS – THIS PAGE SHOULD BE GIVEN TO YOUR MENTOR TO KEEP*****

Senior Seminar Teacher Name:

Teacher Email:

Guidelines For Mentors – Mentoring is considered to be one of the critical elements of the Culminating Project at Jurupa Hills High School. Each student must choose a mentor for his or her Project who will serve as a consultant throughout the experience. Although the role of the mentor may vary in each student-planned Project, the following are general statements regarding the role of the mentor within this Project.

- Mentors serve as a resource for students and should have experience or expertise in the student's focus area.
- Mentors verify the completion of the student work and hours.
- Mentors are required to have a minimum of three (3) contacts with the mentee during the course of their interactive/hands-on experience (either summer or semester).
- Mentors should contact the work site and/or person involved with supervising your mentee three (3) times – this can be done via telephone or email. If a student is working independently than obviously only the mentor/mentee meeting is needed.
- Mentors should attempt to guide the student through the experience, to encourage different possibilities to solving problems, to model appropriate skills and knowledge, and to assist the student in planning various aspects of the Project.
- Mentors, particularly community service supervisors, should ensure that students are exposed to diverse experiences. Community service projects should have an educational value for the individual student, as well as a significant benefit to the community.
- Mentors may attend the final assessment of the student's project as an observer and resource for the assessment team.

Mentors are not expected to be familiar with the procedural aspects and student responsibilities required by the Fontana Unified School District unless the student has chosen a faculty or staff member. It is also important to stress that mentors should always keep in mind that the Culminating Project is intended to be a student-directed learning experience. Mentors, therefore, are *not* expected or permitted to complete work for students or to significantly aid the student in completing tasks, which should be the responsibility of the student. It is likely that mentors will be contacted at some point during the Culminating Project process. Mentors are strongly encouraged to attend the final presentation by the student whenever possible.

PARENTS AS MENTORS - Although parental involvement in the Culminating Project process is critical and encouraged, **a parent may NOT act as a project mentor** unless the focus of the project is in the parent's career area. One of the fundamental goals of the Project is to expose students to the world outside of the classroom and the home. It must be remembered that mentoring is viewed as much more than monitoring hours and student work. Mentors should have experience in a student's chosen field. Additionally, even when parents and students have similar interests it may be more beneficial to students to gain exposure to others working within that field to provide for a more well rounded experience for the student.

TECH TEACHERS AS MENTORS – If a student selects a Vocational Tech project and asks you to act as a mentor, please be aware of the following: All Culminating Projects must demonstrate work above and beyond the normal curriculum. If a project, portfolio, or experience is an assigned part of your curriculum it **cannot** be used as a Culminating Project. However, it is *very* possible and encouraged to either enhance a project to meet the requirements of the Culminating Project or choose a related experience.