

Fontana Unified School District  
Title I School-Level Parent and Family Engagement Policy  
Kaiser High School  
2023-24

With approval from the local governing board, Kaiser High School has developed a written Title I parent and family engagement policy with input from parents and family members of participating children. School Site Council (SSC) reviews the current School-Parent Compact and discusses and approves changes. Prior to SSC approving changes, the English Language Learner Advisory Committee (ELAC) reviews the draft and discusses any changes they would like SSC to consider.

The school has distributed the policy to parents and family members of children served under Title I, Part A. Henry J. Kaiser High School will include the "School Level Parental Involvement Policy" in the Back to School mailer sent to all students via mail in July (if students physically return to school). Newly enrolled students will receive the policy at the time of class registration. A copy will be placed on our school website. A copy will be posted in our reception area of the front office and in our parent center.

Kaiser High School's policy describes the means for carrying out Title I parent and family engagement requirements.

### **INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM**

To involve parents and family members in the Title I program at Kaiser High School, the following practices have been established:

- a) Kaiser High School convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged, to inform parents and family members of their school's participation in the Title I, Part A program and to explain the requirements, and the right of the parents to be involved.

*The principal hosts monthly Coffee with the Principal meetings where he provides updates and progress reports to families. He also invites parents to serve on SSC, to attend their monthly meetings, and reviews Title I Part A requirements and parental rights.*

- b) Kaiser High School offers a flexible number of meetings, such as meetings in the morning or evening, virtual meetings/teleconferencing, and the school may provide, with Title I funds, transportation, childcare, or home visits, and such services relate to parental involvement.

*Coffee with the Principal is hosted in person one month in the morning and one month in the afternoon. Translation in Spanish is also available to during the meeting.*

- c) Kaiser High School involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide (SWP) program plan.

*Parents are given the opportunity to suggest any program or support that will help Henry J. Kaiser High School meet its goals during Coffee with the Principal. These suggestions are shared with SSC and ELAC to include in development of Title I programs and services.*

- d) Kaiser High School provides parents of participating children with the following:

1. Timely information about the Title I program.

- *Mailers sent home*
- *Information shared via ParentSquare*

- *Information posted on the school's website*

2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards.

*At Henry J. Kaiser High School, monthly meetings are held for ELAC, and SSC. Other services provided are as follows: Back to School Night, ParentSquare, Student Intervention Meetings (SIT), and district sponsored events. Parent workshops, prep rallies, information meetings, Individualized Education Plan (IEP) meetings, Renaissance rallies, Academic Award ceremonies, District Advisory Committee meetings (DAC), LCAP Advisors, Superintendent's Advisory Council, Student Advisory Panel (SAP), and use of the Guidance Center.*

3. If requested by parents, opportunities for regular meetings to make suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

*If meetings are requested, the following staff members at Henry J. Kaiser High School are involved: administration, Counselors, Student Intervention Team Members (SIT). The entire staff also enlists parental input at all levels.*

- e) If the SWP plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA.

*Henry J. Kaiser High School has a "Parent Feedback" form that parents can use to provide written comments or feedback on the current plan. Parents also have the opportunity to schedule time with the principal to provide feedback in person as well.*

## **BUILDING CAPACITY FOR INVOLVEMENT**

To ensure effective involvement of parents and to support a partnership with the school, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds shall carry out the following requirements.

- a) Kaiser High School helps parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children.

*Back to school night; parent and student connect, weekly and quarterly progress reports, semester report cards, SIT meetings. Administrator/Counselor/Parent/student/teacher meetings scheduled as necessary. Counselors will hold parent/student conferences for at risk students.*

- b) Kaiser High School provides materials and training to help parents work with their children to improve their children's achievement to foster parental involvement.

*The following information is given to parents: Kaiser High School student handbook/agenda, grading policies, testing information, intervention opportunities, reading attendance printouts, understanding how to read transcripts, home visits conducted by CWA liaison and/or school outreach liaison, SIT, informational pamphlets given out in the parent center and guidance center, College Career Fairs, FAFSA workshops, Safe School Plan, SSC, ELAC, school website, ParentSquare Connect, yearly parent surveys, use of the guidance center, parent workshops, collaboration with the San Bernardino County Library for use of library and online tutoring, parent workshops with Ana Reynoso (Community Aide-Bilingual)..*

- c) Kaiser High School educates teachers, specialized instructional support personnel, principals, other school leaders and other staff, with the assistance of parents, in the value and usefulness of parents' contributions, and in how to

reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

*Parents involved in ELAC, and SSC are given monthly opportunities to give their input and suggestions about programs at Henry J. Kaiser High School and the parent groups then disseminate that information to the administration. New teacher support meetings are held for all first and second year teachers as well as teachers throughout the district new to the school. The School Resource Officer provided information to all staff members at staff development days parent survey is conducted on a yearly basis and the data is given to all staff members.*

- d) Kaiser High School, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

*District Advisory Council (DAC) information is disseminated to SSC, DELAC information disseminated to ELAC, Kaiser High School Website, ParentSquare, "Q" Parent Connect and Student Connect, email advisory council during the WASC accreditation process.*

- e) Kaiser High School ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

*"Q" Parent Connect and Student Connect, ParentSquare, monthly parent meetings, community meetings, Back to School Night, Kaiserhigh.org website, teacher syllabus, use of guidance center.*

- f) Kaiser High School provides other reasonable support for parental involvement activities parents may request.

*Monthly parent meetings, kaiserhigh.org, access to attendance and graded via "Q" ParentConnect and Student Connect*

## **Accessibility**

In carrying out the parent and family engagement requirements of Title I, Part A, Kaiser High School provides opportunities, to the extent practicable, for the informed participation of all parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under Section 1111 of the ESEA, as amended by the ESSA, in a format and, to the extent practicable, in a language such parents understand.

*These opportunities include:*

- *Monthly Coffee with the Principal Meetings*
- *Monthly SSC Meeting*
- *ELAC Meetings*
- *ParentSquare Connect Messages to the Principal*
- *Emails to the Principal*
- *Phone Calls to the Principal*
- *Meeting requests with the Principals*

## **School-Parent Compact**

As a component of the school-level parent and family engagement policy, each school served under Title I, Part A shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means

by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements:

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.

*As a student I will:*

- Believe that I can learn and will learn in every subject.
- Come to school every day if I'm not seriously ill.
- Come to class on time, ready to learn, with a positive attitude.
- Complete my assignments by the required deadline or ask my teacher for an extension.
- Know and follow class and school rules, including Dress Code and Cell Phone policies as indicated in my KHS Student handbook/Planner.
- Regularly talk to my parents/guardians, my advisor, and teachers about my progress in school.
- Learn to self-advocate by asking for help when I need it.
- Respect my school, classmates, staff, and family.
- Carry School ID at all times or request one if I do not have one.
- Only bring items that are allowed to be at school.

*As a parent/guardian or family member I will:*

- Talk to my child regularly about the value of education.
- Communicate with the school directly and promptly when I have a concern (i.e. Parent Center).
- Monitor all forms of video games and social media.
- Make sure that my child attends school every day, ON TIME, and with homework completed.
- Support the school's discipline and dress code.
- Monitor my child's progress in school by accessing Q Parent.
- Make every effort to attend school events, e.g., student-led conferences, Back to School Night and curriculum nights.
- Ensure that my child gets adequate sleep, regular medical attention, and proper nutrition.
- Participate in shared decision making with school staff and other families for the benefit of students.
- Respect the school, staff, students, and families.
- Keep the school updated of any absences and contact the school if information changes.,

*As a teacher I will:*

- Provide high-quality & rigorous curriculum and instruction to ensure our students are college and career ready.
- Communicate high academic and behavioral expectations for every student and encourage a growth mindset in meeting those expectations.
- Endeavor to motivate my students to learn, involving students in authentic, problem-based, and project-based work.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Enforce rules equitably and involve students in creating a warm and caring learning environment in the class.

- Communicate regularly with families about their child's progress in school by updating the Q Gradebook.
  - Provide assistance to families on what they can do to support their child's academic, social, and emotional development.
  - Participate in shared decision making with other school staff and families for the benefit of students.
  - Respect the school, staff, students, and families.
- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following:
1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;
  2. Frequent reports to parents on their children's progress;
  3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
  4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
    - *Back to School Nights Informational Sessions*
    - *5-week progress report cards mailed home*
    - *Parent Q Access to view student's grades and attendance.*
    - *Parent Center Outreach regarding volunteer opportunities, serving on committees, and professional development*
    - *Email communication through Parent Q Connect or ParentSquare which includes auto-translation into various languages.*