



ONLINE CLASSROOM NORMS & ETIQUETTE

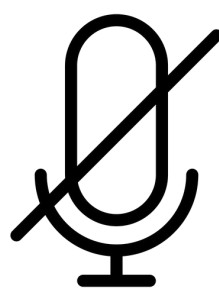
JOIN ON TIME & BE READY TO LEARN



- Join class early when possible to avoid technical issues, avoid missing information, and avoid causing disruptions during live sessions.
- Find a space where you can be free from distractions & keep other devices like cellphones away from you.
- Make sure you have anything you may need for class readily available before class.

ENTER CLASS MUTED

- Keep mics muted when entering class & during class to avoid causing unnecessary disruptions during live sessions.
- Only unmute mic when asked to by your teacher.



RAISE YOUR HAND TO ASK QUESTIONS



- If you have a question during class, use the "raise hand" feature and wait for the teacher to acknowledge you. When asked to, unmute your mic and ask your question using a clear voice.

USE CHAT RESPONSIBLY

- When using the chat features, refrain from engaging in off topic or inappropriate conversations.
- Remember to use academic language and use the chat feature to only ask or respond to questions or talk about the lesson and assignment.



REFRAIN FROM EATING NEAR SCHOOL DEVICES



- Avoid accidents such as spills that may damage school devices by not eating or keeping foods and drinks near them.
- Be courteous and refrain from eating in front of camera during classtime.

DRESS & SPEAK APPROPRIATELY

- Follow the school dress code and refrain from wearing clothing that portrays suggestive, derogatory, gang related or insulting pictures or writing. (For full dress code, please refer to Steeler Handbook).
- Refrain from using foul language during class time.



RULE OF THUMB

IF IT IS NOT ALLOWED IN SCHOOL, IT IS NOT ALLOWED ONLINE.