



FONTANA UNIFIED SCHOOL DISTRICT
9680 Citrus Avenue
Fontana, California
Web Site Address: www.fusd.net

BOARD OF EDUCATION SPECIAL MEETING

AGENDA

DATE: July 14, 2004
TIME: 5:30 P.M. – Closed Session
PLACE: John D. Piazza Education Center
9680 Citrus Avenue, Fontana, California

I CALL TO ORDER

II PUBLIC COMMENTS – SUGGESTIONS AND COMMENTS FROM VISITORS

NOTICE TO THE PUBLIC: Persons wishing to speak to the Board of Education regarding any item are requested to fill out the WHITE cards available on the tables in the Foyer and give them to the Clerk of the Board.

At this time the President will review the agenda items and ask for comments from visitors. Comments on items other than those on the agenda are also welcomed. This is a time for the Board of Education to hear comments from the public. They are restricted from responding directly to the comments, but speakers are assured that their comments are very important and will be addressed in a different forum. This is not meant to be a debating period. Complaints and problems relating to policy matters will be referred to the Superintendent. Further comments may be recognized by the Chairman during the meeting.

Persons who have complaints against board members or staff are encouraged to seek resolution of those complaints by utilization of the Fontana Unified School District Written complaint procedure rather than orally addressing them at a meeting. Speakers are cautioned that under California law no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

The Board of Education received its agenda and other pertinent information on the Friday prior to the meeting. The Board, therefore, has had an opportunity to review all this material over the weekend prior to taking action.

It would be helpful if the speaker would provide their name, city of residence and whether or not they have any children in the Fontana Unified School District.

III SCHOOL BOARD MEETING PROCEDURES

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that Board members or their staff may briefly respond to statements made or questions posed by persons exercising their testimony rights under Government Code §54954.3. In addition, on their own initiative, or in response to questions from the public, a member of the Board or its staff may ask a question for clarification, make a brief announcement or make a brief report. Furthermore, a member of a Board, or the body itself, subject to rules or procedures of the Board, may provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

IV ADJOURN TO CLOSED SESSION

A. PERSONNEL

1. Public Employee Appointment: Associate Superintendent, Business Services and Associate Superintendent, Human Resources pursuant to Government Code §54957

B. LITIGATION

2. Anticipated Litigation – Bradley tort claim pursuant to Government Code §54956.9

V RECONVENE TO OPEN SESSION

3. Action:

Public report of any action taken in Closed Session.

DATE: July 14, 2004

TIME: 7:00 P.M. – Special Meeting

VI CALL TO ORDER

PLEDGE OF ALLEGIANCE

VII PUBLIC COMMENTS – SUGGESTIONS AND COMMENTS FROM VISITORS

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IX DISCUSSION/ACTION SESSION

A. PERSONNEL

- | | |
|---|--------------------------------|
| 4. Adoption of Resolution (Ref. A)
Motion: On motion made by _____, seconded by _____,
and carried, the Board adopted Resolution No. 04-49,
abolishment and/or reduction in hours per day/work year
for lack of work and/or lack of funds for classified
positions as submitted in Reference A of the agenda.
Motion passed _____ Ayes _____ Nays _____ | DISCUSSION
and/or
ACTION |
|---|--------------------------------|

5. Approval of Creations of Positions (Ref. B)
Motion: On motion made by _____, seconded by _____,
and carried, the Board approved the creation of three (3)
Senior Secretary II positions as submitted in Reference B
of the agenda.
Motion passed _____ Ayes _____ Nays _____

DISCUSSION
and/or
ACTION

X ADJOURNMENT

Fontana Unified School District
Human Resources Department

ITEM TITLE Resolution #04-49 BOARD OF EDUCATION MEETING July 14, 2004
Abolishment of positions due to reorganization/ _____ Action X Discussion/ Action
restructure of various departments _____ Consent _____ Report
_____ Information _____ Public Hearing
_____ Discussion

BACKGROUND

Recommendations regarding reorganization/restructure of departments within the Fontana Unified School District was outlined and presented to the Board of Education as per the Central Office Management Organizational Study of May 3, 2004.

As a result of this approved reorganization and restructure of departments, it has become necessary to realign several classified positions through this resolution process.

Check here if any attachments

FISCAL IMPLICATIONS


With regards to positions impacted, fiscal implications to be determined upon completion of the Reduction in Force process.

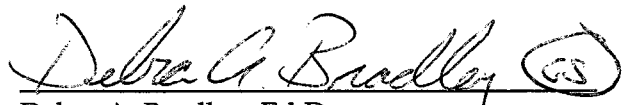
RECOMMENDATION

It is recommended that the Board approve Resolution #04-49

Submitted by:

Approved for submission to Board of Education:


Marilyn Corey, Interim Associate Superintendent
Human Resources


Debra A. Bradley, Ed.D.
Superintendent

When necessary, additional background material may follow this

RESOLUTION #04-49

BE IT RESOLVED that the Governing Board of the Fontana Unified School District hereby determines that the following classified position(s) be abolished and/or reduced in hours per day/work year for lack of work and/or lack of funds:

Abolish one (1), eight (8) hours per day, 225 days per year Administrative Assistant position;

Abolish five (5), eight (8) hours per day, 260 days per year Senior Secretary II positions;

Abolish eight (8), eight (8) hours per day, 260 days per year Intermediate Secretary positions;

Abolish one (1), eight (8) hours per day, 260 days per year Purchasing Secretary position;

Abolish one (1), eight (8) hours per day, 260 days per year Secretary position;

Abolish four (4), eight (8) hours per day, 260 days per year Intermediate Clerk Typist positions;

Abolish two (2), eight (8) hours per day, 260 days per year Intermediate Clerk Typist – 2 year positions;

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code section 45308.
2. That the Superintendent is directed to give notice of reduction/layoff to the affected and classified employees pursuant to the requirements of law.
3. For classified personnel, that said reductions/layoffs shall become effective on October 15, 2004.
4. That employees reduced/laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

Passed and adopted at a special meeting of the Board of Education of the Fontana Unified School District on July 14, 2004.

Ayes _____
Noes _____
Absent _____

Secretary to the Board of Education

Fontana Unified School District
Human Resources Department

ITEM TITLE _____ BOARD OF EDUCATION MEETING July 14, 2004
_____ Action X Discussion/Action
Creation of Senior Secretary II positions due to _____ Consent _____ Report
reorganization _____ Information _____ Public Hearing
_____ Discussion

BACKGROUND

Recommendations regarding reorganization/restructure of departments within the Fontana Unified School District was outlined and presented to the Board of Education as per the Central Office Management Organizational Study of May 3, 2004.

As a result of this approved reorganization and restructure of departments, it has become necessary to realign/create several classified positions through this restructuring process.

Therefore, it is recommended that the following positions be created:

<u>Position</u>	<u>Range/Step</u>	<u>Hours/Work Year</u>
Senior Secretary II (Total of three (3) positions to be created)	Range 17-Step I	8 hours/260 days

Check here if any attachments

FISCAL IMPLICATIONS

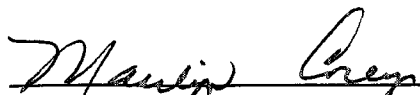
\$32,484 plus benefits /yearly salary per position

RECOMMENDATION

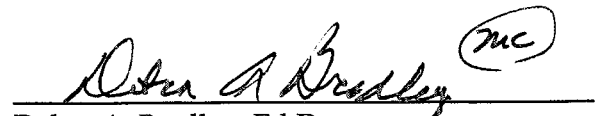
It is recommended that the Board approve the creation of three Senior Secretary II positions.

Submitted by:

Approved for submission to Board of Education:



Marilyn Corey, Interim Associate Superintendent
Human Resources



Debra A. Bradley, Ed.D.
Superintendent

When necessary, additional background material may follow this