

IMPORTANT - PLEASE POST

2020/2021 PAYROLL DISTRIBUTION DATES & PROCEDURES

Due to the Covid-19 pandemic, all payroll warrants will be mailed to the address on file until further notice.

<u>CLASSIFIED</u>	<u>DAY OF WEEK</u>	<u>CERTIFICATED</u>	<u>DAY OF WEEK</u>
July 15	Wednesday		
July 31	Friday	August 3	Monday
August 17	Monday		
August 31	Monday	September 1	Tuesday
September 15	Tuesday		
September 30	Wednesday	October 1	Thursday
October 15	Thursday		
October 30	Friday	November 2	Monday
November 16	Monday		
November 30	Monday	December 1	Tuesday
December 15	Tuesday		
December 30	Wednesday	January 4	Monday
January 15	Friday		
January 29	Friday	February 1	Monday
February 16	Tuesday		
February 26	Friday	March 1	Monday
March 15	Monday		
March 31	Wednesday	April 1	Thursday
April 15	Thursday		
April 30	Friday	May 3	Monday
May 17	Monday		
May 28	Friday	June 1	Tuesday
June 15	Tuesday		
June 30	Wednesday	July 1	Thursday

PROCEDURES

1. All warrants have an issue date and ***should not*** be submitted to the San Bernardino County Treasurer before that date.
2. Warrants which are electronically transferred (EFT) *may* be deposited prior to the issue date depending upon individual banking institutions. No paper stubs will be issued. To access your pay stub information, register at <https://employeeselfservice.sbcss.k12.ca.us>

SIGN UP FOR EFT (Electronic Fund Transfer): Call the Payroll Department for information. Your pay warrant will automatically be deposited into your bank account.